

Storage Solution

1. In order to properly calculate required storage space and accessories, please provide the following information for each Agency participating in the Collective:
 - a. At what resolution will BWC videos be recorded? **Please refer to the RFP. The Collective is considering recording at either 720 or 1080.**
 - b. How many shifts per day? **Shift per day varies by agency. Depending on the agency, there are either two or three patrol shifts per day.**
 - c. How many hours per shift? **Agencies in the Collective vary as to how they schedule time on-duty. Some agencies use 8-hour shifts while others assign officers to 12-hour shifts.**
2. Is the Collective open to an On-Premise (Local Server) storage solution or will it only consider a Hosted (Remote Cloud) storage solution? **REJIS and the Collective are open to both options but all data will be transferred to a central storage location (at REJIS).**
3. If the Collective is open to an On-Premise storage solution, will each individual Agency require their own storage and server? **If an on-premise storage solution is selected then servers will be required.**
4. Will all agencies in the Collective utilize the same type of storage solution, or is there a possibility that some may elect to use On-Premise while others would use Cloud? **As defined in the RFP, REJIS intends to store the data generated by all of the 8 agencies in the Collective. Yes each of the agencies in the Collective will use the same storage solution.**
5. What is the length of the standard retention period? **30 days**
What is the maximum length of retention? **Indefinitely**
6. How many retention period categories are there in total? **Three to Five are currently required but an additional retention category could be added at a later time.**
7. What percentage of videos are extended beyond the stated standard retention? **Providing an estimate of the percentage of videos retained longer than the standard length is not possible at this time.**

8. Connectivity

1. Does each location have high-speed internet (Cable or DSL speed)? Is it dedicated or shared? **Yes, each location has their own dedicated, highspeed internet connection.**
2. What is the Internet speed at each location? **See below table.**
3. What is each Agency's Internet bandwidth at all stations/locations? **See below table.**

9. Cameras per site / site specifics

1. The County has listed multiple locations/sites; please state how many? **8**
2. What is the total amount of BWC units used at each site? **See attached table**

3. Can REJIS please provide a breakdown of Devices required per participating Agency? **See attached table**
4. How many officers per shift change per location? **See attached table**
5. Officer count @ each site? **See attached table**

Agency	Bandwidth	Number of Cameras
Bellefontaine Neighbors PD	MPLS 2/2Mb	32
Brentwood PD	Fiber 30/30Mb	25
Bridgeton PD	1.5 Mb MPLS	48
Clayton PD	MPLS 10Mb	49
Moline Acres PD	MPLS 2/2Mb	16
Richmond Heights PD	Fiber 10/10Mb	40
Town & Country PD	Fiber 20/20Mb	25
UMSL Police	Fiber 20/20Mb	22

10. How many individuals/workstations will each Agency in the Collective have dedicated to Redaction duties? At least one individual per agency will have redaction duties assigned but bid should accommodate up to three redaction licenses. If there are additional license costs beyond one, please indicate those costs.

11. What is the current CAD vendor at each Agency? This is the unique information of each agency and REJIS does not have the ability to disclose that information at this time.

Clarify County Specifics – REJIS Server Info

1. Is the County currently using Windows Server environment? If so, what version? **Yes**
2. Are all the County PC using Windows operating system? If so, what is the current version?
3. Is the County presently using Microsoft SQL Server? If so, what version?
4. If the County plan to host the evidence management system at the REJIS datacenter, will the County, have an internal email server that will allow the BWC Management System to authenticate and send alert emails?

The four questions above incorrectly refer to the County, rather than the Collective of eight municipal police departments, each of which does physically exist within the jurisdiction of St. Louis County. However, these eight agencies are not substations or precincts within the St. Louis County Police Department. REJIS has existing connectivity to these eight municipal agencies. An updated version of the Windows Server environment is maintained. The agencies participating in the Collective use Windows O.S. Windows version varies by agency. REJIS uses an SQL Server.

5. Can you provide or where can we find information on the County retention policy such as Murder, Traffic Violation, Domestic Violence, etc.? **This information is not yet determined**
 - a. What is the retention policy for the DATA (BWC uploaded data: Videos, Photos, and Metadata) **This information is not yet determined**
 - b. Is the retention policy for DATA treated, all the same, hold for 90, 120, etc. Days? **This information is not yet determined**
 - c. Is the retention policy based on the classification of DATA such as Murder (5 years), Traffic Violation (6 months), Domestic Violence (3 years), etc.? **This information is not yet determined**
 - d. What is the retention policy on non-used DATA? For example, delete after 90 days If this information is not available, may we use the standard 180 days retention policy for the County? **This information is not yet determined**
6. For implementation, will the eight police departments follow the same timeline for implementation and training? **Yes, that is the plan for implementation and deployment.**
7. Will the County provide a training facility and all necessary PCs, Servers, Storage, and/or Internet access for vendor to effectively train users? **Yes, this will be provided.**

Migration of existing data and content

8. Will the County be consolidating all the current “evidential” NVR videos/photos, In-car videos, Interview room, etc. into the Evidence Management System? **No**
9. If the County desires to centralized all video from multiple different sources to a centralized video evidence management system, please provide the following: **No**
 - a. Are all the videos, photos from different source in a proprietary format? If not, is the data in industry de facto standard MP4 format? **n/a**
 - b. Are all the “3rd Party DATA” consolidated in one location? If not, how many sites? **n/a**

Funding Specifics

1. Will a list of vendors who submitted a bid be shared with all vendors? **Yes, a list of vendors who submitted a bid can be shared with potential vendors.**
2. How is this being funded? **A Bureau of Justice Assistance (BJA) Policy and Implementation Program (PIP) funding award.**
3. Appendix 4. Budget Template. Can you send a worksheet in Excel format? **Yes. The budget template has been posted on the REJIS website as an addendum to initial RFP.**

Camera Usage and Possession

1. Will the body worn cameras be pooled or assigned? **Each officer will be assigned his or her own BWC.**
2. Will officers take them home at night or leave them at the Department? **BWCs will be left, docked, at the station at the end of every shift.**
3. Will the cameras be assigned or pooled? **Individual officers will be assigned their own BWC.**

1. In Section VIII. TECHNOLOGY INFORMATION AND REQUIREMENTS, the Technical Capabilities section states the vendors must provide “capability with existing storage solution.”
 1. Can REJIS please provide the details of the existing storage solution so that vendors can explain their capabilities?
2. Could REJIS please provide more detail on the Technical Capabilities requirement, “Capability with existing storage solution”? What is the expectation of this requirement and what is the existing storage solution?
3. Technical Capabilities, “Capability with existing storage solution”. Can REJIS elaborate?

For the three questions above, as per the RFP, REJIS is requesting storage requirements from the potential vendor.

4. Is there a minimum requirement for the battery life (in hours) for the proposed camera?
 1. Does the agency require the camera to last a 12-hour shift without carrying additional batteries? **Yes, batteries need to last for an entire 12-hour shift.**
5. Does the agency require a suite of mobile applications to be used in conjunction with the BWC?
A suite of mobile applications is not required but we would accept and review such options provided it is included in the base price.
 1. Will the agency provide the mobile devices or should that be included in the vendor's proposal? **Agencies will provide their officers' mobile devices, if needed.**
 2. Will the agency require a standalone mobile application that allows an officer to take photo, audio and video recordings in the field? **No, this is not required.**
6. Should the mobile application be able to be accessed simultaneously with the body worn camera recording? i.e. Can you record and watch a stream of the recording at the same time?
This capability is not required but could be an added benefit.
7. What metadata beyond officer name and date/time of recording does the agency expect to be added on each file? **Time/date, Location, Officer DSN, potentially incident or case/call number**
 1. What device does the agency anticipate to be used to add this metadata (i.e. mobile device, on MDT, in-car, or on computer at station)? **In car or on computer at station. The precise nature of the solution is anticipated to vary by agency.**
 2. Would the agency prefer a solution that eliminates the officer's need to add this metadata, through an integration with an existing system such as CAD or RMS?
Integration with CAD not required but would be an added benefit
8. Is a minimum 30-second pre-event buffer required? If so, is it required on all resolutions, or simply standard definition, throughout the entire shift? **Yes, this is required however the Collective is open to considering pre-event recordings in standard definition.**
9. Does the agency require the vendor solution to include a native redaction capability within the software? If so, what are the preferred methods of redaction (i.e. manual redaction, object tracking redaction, and/or skin blurring redaction)? **Yes to all. At the end of the agreement, the files should remain redacted regardless of what software is being used to view the video.**
10. Does the agency require a method by which the public can submit evidence? If so, would the agency require one-to-one submission and/or community-wide submission? **Not required.**

Page Limit Items

1. Will the resumes for Key Personnel count against the 50 page limit?
2. Will the License Agreement, Software Maintenance Agreement and Hosted agreements count against the 50 page limit?
3. Will the sample contract count against the 50 page limit?
4. With the 50 page limit, does the County anticipate that we answer all specifications found in Section VIII (pages 10-13)?
5. Can you clarify if this is 50 single pages or double-sided printing?
6. Does the 50-page limit include documents such as the Warranty and License/Software Maintenance/Hosted Agreements?

The 50-page limit applies to the core pieces of information requested in the RFP. Additional information, such as sample contracts, warranties, resumes and references, and license and maintenance agreements, should be attached as Appendices and will not be counted toward the 50-page limit requirement. The RFP has been updated to clarify this language.

Contract Specifics

What is the anticipated length of contract? We understand that an item in Appendix 1 asks the proposer to describe the length of contract that is being proposed, but does the Collective have a preference? Appendix 4, Budget Template includes pricing for up to 5 years. **Vendors are encouraged to provide contracts of varying length with quotes per length.**

Section III, Terms. It states that "The length of the contract will be determined during negotiation with the vendor". Can you provide an estimated term to quote for? There are sections that require responses to duration and terms for warranty etc. **Vendors are encouraged to provide contracts of varying length with quotes per length of contract and/or warranty.**

Transfer/Upload

How many officers per shift? **Between 3 and 10**

How many officers will be uploading video at a time per location? **It is assumed that potential vendor has multiple uploading options in their data management software.**

- a. How many hours of recorded video per officer per shift? **Cannot be determined at this time**
- b. How many locations will be used for video & data transfer? **8**
- c. How much time between shifts? **This varies by agency, with time ranging from 0 to 30 mins.**

- d. Are body worn cameras individual or shared? **Individual**
- e. Will officers return to their respective station at the end of each shift? **Yes**
- f. How many officers will be simultaneously uploading video at any given time? At each location?
This varies by agency and will depend on the data management software selected.

Storage

Section II, "Storage for body worn camera video is planned to be hosted at REJIS". Will the storage be cloud or on-premise? **BWC video will be stored on-site at REJIS. Data will be uploaded from each agency to REJIS.**

1. Section II. GOALS AND OBJECTIVES: Potential vendors are directed not to include storage in their proposal. Storage for body worn camera video is planned to be hosted at REJIS. Potential Vendors will also be required to work with REJIS to ensure that the storage solution works seamlessly with the hardware and software of the Potential Vendor.
 1. Is REJIS completely opposed to cloud based storage? The proposed application is a web-based device and digital evidence management system. Both the web application and the data from the cameras are hosted in the Azure cloud. **BWC video will be stored on-site at REJIS.**
 2. Will there be some sort of logical separation of each of the eight department's data or will all data be accessible by each agency regardless of the agency who recorded it? **Separated**
 3. Does the Collective intend to migrate existing videos and data to the selected Vendor's solution? **No**
 4. Page 3. Potential vendors are directed not to include storage in their proposal. Storage for body worn camera video is planned to be hosted at REJIS. As a regional government entity, that currently provides storage and hosting for government services, all body worn camera video is planned to be located within the REJIS data center. What type of storage system is currently used at the REJIS data center and how is it accessible - UNC Path or server mount as a drive?
This item cannot be answered at this time. Please indicate the compatibility with each type of storage in response.
 5. Will the storage unit provided by REJIS be at a single data center? **Yes, single data center**
 6. REJIS will provide the storage but not the infrastructure (servers, networks, firewall, maintenance, etc.) to host the evidence management system, is this correct? **No**

RFP Clarification Items

1. Section VIII, Technology Information and Requirements, Camera and Software Considerations, there are lines that state "minimum recording capability," "minimum storage capacity," and "minimum sustained stand-by battery life." Could REJIS please confirm that it is seeking responses to Camera performance at maximum settings for these requirements, even if the Agency is not likely to utilize these settings? Would REJIS consider setting a standard resolution (i.e. 720p) so that all responses are comparable? **720 AND 1080**

2. Appendix 1, item 2.2 states "What is your maximum resolution for recording at 60 fps?" The previous line item stated 30 frames per second as the requirement. Is 60 fps a typo? **No, this was**

not a typo. The Collective requires a minimum of 30 fps but is also interested in considering BWC solutions that are able to record at 60 fps.

3. Appendix 1, item 2.9 states “Operational time and storage capacity of 12 hours continuous at highest video resolution and frame rate available per device is required. Describe any deviation from this. Please note resolution and frame rate in response.” Would REJIS *consider setting* a standard resolution so that Proposer responses are uniform and comparable? The way the requirement is currently written, devices that support higher resolutions would be at a disadvantage, since higher resolution results in larger file size and more battery consumption. **Potential resolution is detailed in the RFP. Please see the RFP for more guidance.**

4. For the Technical Component requirement, “A sampling rate of at least 22khz with at least 24-bit capture when in audio-only record mode,” does this mean the proposed BWC must have an audio only record function? Would REJIS consider a BWC without an audio-only record mode? **Yes, REJIS will consider camera solutions that do not support an audio-only record mode.**

5. Could REJIS please provide some information regarding what the field test might entail (i.e. 3 BWC in total or for each Agency in the Collective, duration of testing, concurrently with other vendors, etc.)? **For field-testing, REJIS and the Collective will need up to sixteen cameras from each potential vendor that has been selected as a finalist. Each of the eight agencies will be provided two test cameras from each potential vendor to field test for a period of three weeks.**

6. Is the proposer to respond to each item in Section VIII, Technology Information and Requirements in addition to Appendix 1, BWC selection & Assessment Tool? **Proposal needs to address items in section 8 in their response in some way.**

7. Is it required to provide responses to Section VIII, Technology Information and Requirements in addition to Appendix 1, BWC Selection & Assessment Tool? **Proposal needs to address items in section 8 in their response in some way.**

8. Does the Collective require an electronic copy of the proposal on USB / DVD? **Yes. The Collective will need an electronic version of the proposal, in addition to four hard-copies (one original and three hard-copy duplicates). The original RFP has been updated to reflect this change.**